



DEEPAK FERTILISERS
AND PETROCHEMICALS
CORPORATION LIMITED

DEEPAK FERTILISERS AND PETROCHEMICALS CORPORATION LTD. (DFPCL/ Company)

Registered Office: –Sai Hira, Survey no. 93, Mundhwa, Pune – 411036, Maharashtra

Works at: PLOT K1, MIDC INDUSTRIAL AREA, TALOJA DIST : RAIGAD

Tender for value base for Structural and Sheeting works at Our plant at MIDC Taloja

Tender Ref.: 164/ 2019 Date: 27.12.2019

Technical bids are invited in Sealed Envelope with EMD. The sealed envelope shall be super scribed with Tender Reference Number, Name of Work & content in it and addressed to Mr. Rajesh Shankaratti , Deepak Fertilisers And Petrochemicals Corporation Ltd. at Plot K – 1 MIDC Industrial Area, Taloja, 410 208, Dist. : RAIGAD

Stage I Bidding

- Sealed Envelop –I: General Terms and Conditions, Commercial Terms and Conditions Special Conditions and Scope of work (Excluding Price Bid).

Exceptions and deviations, which Tenderer may desire to stipulate. (Tenderers are advised to submit the Tender strictly on the terms and conditions of the contract and specifications contained in the Tender documents and not to stipulate any deviations. However, if deviations become unavoidable, then it may be stipulated. The Company/ DFPCL reserve the right to reject such deviations or evaluate the Tenderers containing deviations having financial implication, by adding the cost for such deviations as may be determined by the Company/ DFPCL).

Stage II Bidding

Tenderer will submit the price bid online through the platform provided by our Ariba system, DFPCL Service Provider for online platform

Submission & opening of the Bid: The Bidders shall submit the duly filled in all the bid documents (Stage I) signing on each page & every component by the authorized signatory & send the documents to Purchase Department latest by 10.01.2020

All the above documents should be handed over to Mr Rajesh Shankaratti (Sr. Manager Purchase) Phone: 022-67684116 representative of DFPCL.

E reverse Auction:

After submission of Stage I bid documents and online price bid E auction will be conducted. The E auction will be governed by the Business Rules for Reverse Auction as per enclosed pages in Stage I bidding.

Technically acceptable Tenderers against the tender can only participate in further process.

The Tenderers who do not fulfill all or any of the conditions laid down in the tender document are liable to be ignored at the sole discretion of DFPCL. DFPCL also reserves the right to reject any/all the offers without assigning any reason thereof.

In case of any Technical queries you may contact our Job Controller Shri Manish Pandit – 022 50684461 . For commercial queries you may contact Mr Rajesh Shankaratti Tel No 022 50684116

Thanking you,

Yours faithfully,

For Deepak Fertilisers And Petrochemicals Corporation Limited

Srikanta Behera
General Manager (Commercial)

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The following are Prequalification Criteria to be submitted along with Stage 1 bidding:

1. Contractor has carried out similar type of job in Structural and Sheeting works in past. PO copies of recent similar job to be submitted.
2. 3 to 5 years experience in similar field.
3. Number of Permanent Manpower list
4. List of clients of the contractor
5. Proof of Annual Turnover of Rs. 70 lacs
6. Compliances of statutory requirement like registration under ESIC, PF and Other related statutory Acts, Rules and Regulations prevailing for the purpose of implementation of the contract.
7. Able to deploy sufficient and competent manpower as per requirement (Min 20)

ANNEXURE I

1.0 GENERAL TERMS AND CONDITIONS:-

A. Earnest Money Deposit of Rs.50,000/- in the form of Bank demand draft will have to be submitted in favour of Deepak Fertilisers And Petrochemicals Corporation Ltd, payable at Mumbai, drawn on any nationalized bank or any reputed private banks, like IDBI, Axis Bank, etc. The same should be submitted along with Technical Bid. The Earnest Money Deposit will not carry any interest. . Tenders received without EMD will be disqualified.

B. All pages of the tender form and questionnaire must be signed and sealed by Tenderers.

C. Tenderers have to submit details along with documentary evidences for the following :

1] Registration certificate as Proprietary/partnership firm/private ltd or Public ltd Company.

2] Registration certificate with PF organization for allotment of PF code number.

3] Registration certificate with GST for allotment of GST number.

4] Allotment letter under ESIC Act

5] Registration certificate under Maharashtra Labor Welfare Board.

6] Registration certificate for professional Tax.

7] Registration certificate under Maharashtra Labor Welfare Board.

8] Registration certificate with Income Tax Dept for allotment of permanent income tax code number.

9] Tenderers are advised to submit their bids strictly on the terms and conditions of the bid document and not to stipulate any deviation.

10] ISO Certification holder : Name of certification: -----Validity : ----- (Attested Copy to be enclosed)

11] Organization Chart : Executive ----- , Technical Staff----- (Attested Copy to be Enclosed giving the details)

12] List of requisite machinery, tools & tackles, equipment. (Attested Copy to be enclosed)

13] Audited annual Turn over: for last three Financial Years.

14] List of similar jobs carried out in other company.

15] Client List

Special Note : The contractors who are registered with DFPCL need not to submit the documents mentioned above.

- D. DFPCL reserves the right to accept or reject any or all tenders at its sole discretion without assigning any reason.
- E. Late tender will not be accepted / received.
- F. Canvassing in any connection with the tender in any form is strictly prohibited. Tenderers who resort to canvassing will be liable for rejection and EMD will be forfeited .
- G. In case of any unscheduled holiday falling on the prescribed closing or opening day of the tender, the next working day will be treated as scheduled for opening or closing day of the tender as the case may be.
- H. The bidders are advised to read carefully all the terms and conditions of the tender document which will form part of the contract. Tenderers are advised to submit their bids strictly on the terms and conditions of the bid document and not to stipulate any deviation.
- I. If the Tenderers give wrong information deliberately to create conditions for acceptance of the tender, the DFPCL reserves the right to reject such tenders without assigning any reason.
- J. Not more than one tender will be submitted by one Tenderer for the same work.
- K. Not more than one tender will be submitted by one Tenderer for the same work.

2.0 INSTRUCTIONS FOR SUBMISSION OF TENDER :

- (i) The Tenderers are advised to visit the site of work to acquaint themselves as to the nature and location of the work, access to the site, the general & local conditions, particularly those bearing upon transportation, disposal, handling and storage of materials, availability of labour, water, electric power, physical conditions etc. and shall be included on such account while quoting for the tender.
- (ii) Tenderers shall quote the tender in the prescribed format of the tender document. Tenders should be free from overwriting. All corrections should be duly attested by the tenderer. Tenders should be signed by person/s that are legally authorized to sign on behalf of the person or firm or company tendering and in case of firm / company tender should bear its seal or stamp.
- (iii) Tender format should contain columns for amount in Rupees (if any),
- (iv) The Tenderers shall not stipulate any additional conditions. Any tender containing such conditions will be summarily rejected. Canvassing in connection with tenders is strictly prohibited. Tenders submitted by the Tenderers, who resort to canvassing, will be rejected outright.

- (v) The work will be split up between two or more Contractors or accepted in part and not in entirety, if considered expedient at the sole discretion of DFPCL Management.
- (vi) Submission of a tender will be conclusive evidence to the fact that the Tenderer has fully satisfied himself as to the nature and scope of work to be done, procedures for issue or materials, conditions of contract,, local precautions to be ensured, security rules to be followed and all other factors affecting the performance of the contract and the cost thereof.
- (vii) It will be obligatory on the part of Tenderers to sign the documents for all the component part on each and every page.
- (viii) No Bidder is allowed to bid below the current minimum wages applicable.

3.0 AMENDMENT TO NIT (Notice Inviting Tender)

At any time prior to the deadline for submission of bids, DFPCL or its nominee or its consultants may for any reason, whether at its own initiative or otherwise or in response to any clarification requested by a prospective Bidder, modify the NIT by amendment. The amendment will be notified in writing to all prospective Bidders who have received the NIT and the amendment will be binding on them. To afford prospective Bidders reasonable time to take the amendment into account in preparing their tenders, extension of time as may be reasonable, will be given for submission of tenders.

4.0 SUBMISSION OF TENDERS:

The Bidder shall bear all costs associated with the preparation and submission of Bid and neither the company nor its nominee nor its consultants will be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process. Any clarification required by prospective bidder shall be furnished in writing soon after its receipt so as to ensure submission of bid on or before bid closing date. Metric measurement system shall be applied, wherever it is applicable.

5.0 EARNEST MONEY DEOSIT (EMD)

The amount of earnest Money shall be deposited in the form of Demand Draft. The EMD should be in the name of M/s. Deepak Fertilisers And Petrochemicals Corpn. Ltd. payable at Mumbai drawn on any nationalized Bank or reputed private bank. The EMD will be forfeited in the event of the Contractor failing to commence the work within a 30 days period. The Earnest money deposited [E.M.D.] by the successful Tenderer's shall be Returned to the bidder after the commencement of the work and receipt of bank guarantee towards security deposit. The tenders without E.M.D. shall be liable for rejection. If for any reason the bidder withdraws his bid at any time prior to expiry of the

validity period or refuses to execute the work after issue of the letter of intent/Work Order, the amount of Earnest Money is liable to be forfeited. Earnest Money Deposit will not carry interest. E.M.D. of the unsuccessful participated bidders will be refunded with- in one month.

6.0 RIGHT OF ACCEPTANCE & REJECTION OF TENDER:

DFPCL reserves the right to accept at their sole discretion any tender in whole or part or split the work among two or more Contractors or reject any or all Bids without assigning any reason thereof. No claim for compensation etc. whatsoever will be entertained by DFPCL. If a Contractor whose past performance has not been found satisfactory in the opinion of DFPCL, then DFPCL reserves the right to refuse the tender documents or reject the tender while opening or evaluating the tenders. The decision of DFPCL regarding performance evaluation shall be final & binding on the Contractors.

7.0 VALIDITY OF BIDS:

Bids shall be valid for at least 90 days after the date of price bid opening prescribed by the DFPCL. A bid valid for a shorter period may be rejected at the discretion of DFPCL. In exceptional circumstances, DFPCL may solicit the bidder's consent to an extension of the period of validity. The request and responses thereto shall be made in writing. The bids shall be suitably extended where it is necessary at the request of DFPCL. Where bidder is unwillingly to extend the validity period, his bid shall be deemed to be invalid and the EMD would be returned to the bidder. No bidder shall be permitted to modify his bid, after commercial bids have been opened unless asked by DFPCL due to change in specifications / scope or otherwise. The Final concluding bid shall be valid for 6 months from date of auction and if any new requirement received shall be catered at same auction price.

8.0 Procedure for Reverse Auctioning

8.1 a. Reverse Auction: DFPCL will declare its **Opening Price (OP)**, which shall be displayed to all Tenderers during the start of the Reverse Auction. The Tenderer will be required to start bidding after announcement of Opening Price and decrement amount. Opening Price displayed on screen is evaluated price to DFPCL for all the items mentioned in price bid. The first online bid and the subsequent bids, received in the system during the event shall be less than the Auction's opening bid price by one decrement or multiples of decrement.

b. Reverse Auction shall be for a period of 60 minutes or as per DFPCL requirement. If a Tenderer places a bid in the last 3 **minutes** of closing of the Reverse Auction and if that bid gets accepted,

then the auction's duration shall get extended automatically for another 3 **minutes**, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. The auto-extension will take place only if a bid is received & accepted in those last 3 **minutes**. If the bid does not get accepted, the auto-extension will not take place. In case, there is no bid in the last 3 **minutes** of closing of Reverse Auction, the auction shall get closed automatically without any extension. **However, Tenderers are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.**

c. After the completion of Reverse Auction, the **Closing / Final Price (CP)** shall be available on auction screen.

d. At the end of the reverse auction, L1 Tenderer (i.e. Tenderer who has quoted lowest final closing price) has to immediately provide price confirmation through email or fax on Tenderers letter-head.

8.2 During Reverse Auction, if no bid is received within the specified time, DFPCL, at its sole discretion, may decide to reschedule / scrap the Reverse Auction process / proceed with conventional mode of tendering / or finalize the tender based on Prices Bid submitted in the envelope

8.3 Placement of order on the conclusion of Reverse Auction shall be at the discretion of DFPCL. Bids once made by Tenderer, cannot be cancelled or withdrawn. If bidder withdraws the bid then the EMD of the bidder will be forfeited.

8.4 It shall be the prerogative of DFPCL to offer the Final / Closing Price of Reverse Auction to the other bidders for matching in case DFPCL decides to have more than one supplier.

8.5 The Tenderer shall be assigned a **link** by DFPCL'S Service provider.

8.6. The Tenderer will be able to view the following on screen along with the necessary fields in the Reverse Auction:

Leading Bid in the Auction (Current Lowest Rate)

Opening Price & Decrement Value.

9. DFPCL'S decision for award of Contract shall be final and binding on all the Tenderers.

10. DFPCL shall not have any liability to Tenderers for any interruption or delay in access to the site irrespective of the cause.

11. DFPCL's decision for award of contract shall be final and binding on all the tenderers.

12. SUBMISSION OF TENDERS:

The Bidder shall bear all costs associated with the preparation and submission of Bid and neither the company nor its nominee nor its consultants will be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process. Any clarification required by prospective bidder shall be furnished in writing soon after its receipt so as to ensure submission of bid on or before bid closing date. Metric measurement system shall be applied, wherever it is applicable

13. RIGHT OF ACCEPTANCE & REJECTION OF TENDER:

DFPCL reserves the right to accept at their sole discretion any tender in whole or part or split the work among two or more Contractors or reject any or all Bids without assigning any reason thereof. No claim for compensation etc. whatsoever will be entertained by DFPCL. If a Tenderer/ Contractor whose past performance has not been found satisfactory in the opinion of DFPCL, then DFPCL reserves the right to refuse the tender documents or reject the tender while opening or evaluating the tenders. The decision of DFPCL regarding performance evaluation shall be final & binding on the Tenderer/ Contractors.

BUSINESS RULES FOR ONLINE PRICE BIDDING CUM REVERSE AUCTIONS

A) General Terms and conditions of Online Price Bidding cum Reverse Auction.

1. For proposed only price bidding cum reverse auction, techno commercially acceptable bidder only shall be eligible to participate.
2. DFPCL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line price bidding on Internet. Service provider shall also explain to the bidders, all the rules related to the online price bidding cum Reverse Auction / Business Rules.
3. Business rules like event date, time, bid decrement, extensions, etc. also will be communicated through service provider with the help of DFPCL Supervisor and Safety Officer.
4. Vendors have to fax / email the compliance form in the prescribed (provided by service provider) before start of Online price bidding. Without this the vendor will not be eligible to participate in the event.
5. Online price bidding cum Reverse Auction will be conducted on schedule date and time.

B) Business Rule for finalization of the Online price Bidding cum Reverse Auction.

DFPCL has made arrangement with M/s. Ariba, who shall be DFPCL's authorized service provider for the same. Please go through the guidelines given below and submit your acceptance to the same.

1. Online price bidding cum reverse auction shall be conducted by DFPCL, on pre-specified date, while the vendors shall be quoting from their own offices / places of their choice. Internet connectivity shall have to be ensured by vendors themselves. In extreme case of failure of Internet connectivity, (due to any reason whatsoever may be) it is the bidders responsibility / decision to send fax / email communication immediately to M/s. DFPCL furnishing the price the bidder wants to bid on line with a request to the service provider to upload the faxed price on line so that the service provider will upload that price on line on behalf of the Bidder. It shall be noted clearly that the concerned bidder communicating this price to service provider has solely ensure that the fax message is received by the service provider has to solely ensure that the fax message is received by the service provider in a readable / legible form and also the Bidder should simultaneously check up with service provider about the clear receipt of the price faxed. It shall also be clearly understood that the bidder shall be at liberty to send such fax communications of prices to be up loaded by the service provider only within the closure of Bid time and under no circumstance it shall be allowed beyond the closure of Bid time / reverse auction. It shall also be noted that the service provider should be given a reasonable required time by the bidder, to upload such prices online and if such required time is not available at the disposal of the service provider at the time of receipt of the fax message from the bidder, the service provider will not be uploading the prices and either DFPCL or the service provider are not responsible for this unforeseen circumstances. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangement/ alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the online price bidding cum reverse auction successfully. Failure of power at the premises of vendors during the online price bidding cum Reverse Auction cannot be the cause for not participating in the online bidding auction. On account of this, the time for the auction cannot be extended and neither DFPCL nor M/s. Ariba is responsible for such eventualities.

2. Those vendors who have participated in the initial online Price Bid Auction, will only be eligible to participate in the subsequent reverse auction

ANNEXURE II

Special Terms and Conditions: -

1. SAFETY ASPECTS:

1.01 Contractor to provide safety appliances like dust masks, ear plugs, Full body harness, ladder, safety shoes, helmet, hand gloves, safety goggles, PPE, rain gears, Boiler suit/overall made up from cotton cloths etc. to their personnel working inside the Complex at his cost and should adhere to safety codes as given in General Conditions of the contract.

Penalty for violation of Safety norms: Rs 500 for first instance per person, in multiple for next violation.

1. The manpower shall be confirmed physically fit by Factory Medical Officer to carry out assigned job at DFPCL work site. Contractor has to report with manpower to factory medical officer on very first day of his contract or worker first day of his duty.
2. No young, minor Child and Female labour shall be allowed to enter and work at site of DFPCL.
3. The Contractor shall ensure the safety training of their workman prior to start of the job.
4. Electrical hand tools, welding machines deployed for the job shall be confirmed for proper earthing. The same shall be inspected by DFPCL Safety Officer and Electrical department
5. Contractor shall deploy Safety Supervisor for the contracts valuing more than 50 lacs Per annum.
6. DFPCL work site is "tobacco free site" No workers, supervisors will be carrying , storing or consuming any tobacco product. Smoking is strictly prohibited in the premises.
7. No lighting material match box, lighter, cigarates, electronic equipments shall be allowed inside factory.
8. Electronic equipments like mobile, cameras are not allowed to bring and use inside the factory. They can deposit their belongings at gate.

1.02 Safety Training

- 1) Contractor has to deploy experienced trained and skilled manpower for the job assigned.
- 2) Safety training will be given by DFPCL Safety officer to all manpower reported on duty. Contract supervisor shall prepare job safety analysis with the help of Maintenance Officer for the job to be carried out and the procedure which is going to be used for the job. On the basis of agreed

procedure safety training will be given and adequacy of safety PPE's will be checked by Safety Officer.

3) Safety training certificate will be issued to all contractors workers. Every contractors workers will maintain safety certificate copy with him for the period of work inside the factory/ work site of DFPCL. The certificate will be valid for a period of six months from date of issue. After the validity is over, contractor and contract worker has to revalidate the certificate by acquiring additional certificate training from the Company.

4) Worker shall be aware of first Aid and using first Aid equipment and emergency procedures and assembly point at site.

1.03 Accidental Reporting

1) Safety of the worker is essence of the contract.

2) Any unsafe condition noticed by the Contractor/ Contract worker shall be notified to the DFPCL Supervisor and Safety officer.

3) Any near miss, accident minor injury , first aid or major injury shall be reported to OHC & safety officer in written by contractor within four hours with cause of incident.

4) First Aid treatment shall be made available at OHC. Any more treatment advised by OHC /Factory medical officer shall be made available by contractor at ESIC recognized hospital/specialized hospital. It is sole responsibility of contractor to make available in time best treatment to the worker at his cost/insurance. DFPCL shall not be responsible for the same.

1.04 Safety performance

1) Every contract shall be vetted for safety performance of previous contract and experience

2) Safety training to workers, proactive performance, availability of safety appliances, Attitude towards safety implementation, rewards to the worker will be evaluation parameters.

2. **Labour law and Safety codes:**

All the matters concerned with labour management shall be as per the Labour laws. Contractor will obtain labour license on arrival at site before commencement of the job. The first RA bill shall be released only on submission of a copy of labour license duly attested by DFPCL Administration in the

prescribed format. If labour license is not applicable, the contractor shall obtain a confirmation to this effect from DFPCL Administration.

Contractor will comply with all labor and other statutory laws applicable from time to time. All labour laws, such as Contract Labour (Regulation and Abolition) Act 1970 with Maharashtra and Central Rules, Employees State Insurance Act with Rules & Regulations, The Maharashtra Workmen's Minimum House Rent Allowance Act, 1983 with Rules 1990, The Payment of Bonus Act, 1965 with Rules 1975, Factories Act with Mah. Rules, The Employees Provident Funds and Miscellaneous Provisions Act, 1952, Minimum Wages Act 1948, Payment of Wages Act 1936, Maharashtra Labour Welfare Act, etc. and such other acts which are in force or which may come in force during the subsisting of the contract should be adhered to by the contractor and such other rules/ regulations/ laws made applicable from time to time.

The Contractor shall be solely responsible for its employees. And always keep the DFPCL Indemnified from all losses, actions, penalties etc arising out of this Tender/ Contract.

2.1 Deployment of Medically Fit Manpower:

For the due execution of this Contract, the Contractor shall deploy workers/supervisors who are at all times physically and mentally fit and are not disabled/handicapped and do not suffer from any chronic or contagious disease. It shall be the responsibility of the contractor to ensure that its Workers/Supervisors employed are medically fit. The Contractor shall give a written declaration as regards the fitness of the Workers/Supervisors employed at the time of applying for the Gate Pass. If any employee employed by the Contractor becomes or is declared medically unfit after the issuance of the Gate Pass, the DFPCL shall revoke the Gate Pass.

Failure to comply with this stipulation shall entail penalty as may be decided by the management apart from refusing entry to such Workers/Supervisors of the contractor. The decision of the DFPCL's Medical Officer in this regard shall be final.

2.2 MEDICAL EXAMINATION:

2.2.1 Contractor should ensure that all its Workers/Supervisors deployed at DFPCL sites undergo pre employment fitness examination. The form No.33 (Prescribed under Rule 68T & 102) should be filled up for all its Workers/Supervisors deployed and should be submitted by Him/her to user department.

2.2.2 Contract Workers/Supervisors completing 12 months shall undergo annual medical examination. Such examination must include the following tests:-

- 1) Complete Physical Examination.
- 2) X-Ray chest PA view (Once in Pre-employment then once every three years)
- 3) Complete haemogram (T&D, Hb at minimum)
- 4) One urine examination using .Multistix.

2.2.3 All entries pertaining to the periodical examination must be made and maintained in form 32 (Bounded register) prescribed under Rule 68 T & 102.

Form No.32 must be maintained in bounded register & should be submitted to the OCCUPATIONAL HEALTH CENTER for records annually.

2.2.4 Health

It is the responsibility of the vendor to provide hospitalization expenses, to carry the injured or sick personnel on duty to the designated hospital and to pay salary as per statutory requirements in case of absence from duty after suffering from occupational injury and to take post-hospitalization care with salary paid till the injured joins back duty / resigns / retires.

2.2.5 To provide documented proof for providing medical care / hospitalization, bearing hospital expenses, salary paid during and post hospitalization till complete recovery / not recovery - to Occupational Health Center

2.2.6 To provide Fitness certificate from the hospital at the time of joining duty after suffering from occupational injury while on duty - to Occupational Health Center

To provide Unfit certificate from the Hospital as the case may be – to Occupational Health Center

2.2.7 The vendor should provide following details to Occupational Health Centre on the first day of beginning of contractual period.

1. Name with phone number/s of the manpower
2. Name of the close relative/s of the manpower with phone number/s
3. Residential address of the manpower
4. Name of the Registered / Tie-up Hospital with phone number and Doctor's name/s – wherein the manpower provided needs to be hospitalised if required.

2.3 UNIFORM:

The contractor staff shall wear uniform made up of cotton, Boiler suite, Rainy wear (During monsoon) while working inside plant premises. They shall also wear badge/name plate while they are working at site. All labour laws/ regulations shall be strictly followed by contractor as per

central/state govt. directives. Before executing the contract agreement, Contractor will ensure with DFPCL P&A dept. that they are maintaining necessary records as required under labour laws.

Please note - Penalty for violation for Not wearing uniform/Boiler suit/Rainy Wear : Rs 500 for first instance per person, in multiple for next similar violations.

(A) DOCUMENTS REQUIRED AT THE TIME OF ISSUANCE OF GATE PASSES:

Whenever the contractor applies for gate passes to his worker/s to enter into DFPCL premises. They have to apply on its letter head (Format with HR Department) along-with following documents. The application should be recommended by authorized User Dept.

1. Copy of Work Order issued by DFPCL
2. Copy of Temporary or Regular ESIC Card of each worker (under ESIC Act) **or** Employees Compensation Policy (If contract worker drawing wages more than Rs.15000/-, required authentic proof i.e. appointment letter or last month payslip) or Group Personal Accident Policy along-with list of employees who is covered under the said GPA.
3. In case more than 19 persons are to be engaged, contractor has to apply and obtain Labour License under Contract Labour (R&A) Act from the State Labour authorities.
4. Copy of Allotment letter under ESIC Act
5. Copy of Registration certificate with PF organization for allotment of PF code number along with PF annual return submitted with the concern PF Commissioner.
6. Copy of Registration certificate under Maharashtra Labor Welfare Board.
7. Copy of Registration certificate for professional Tax.
8. Copy of Register of workmen employed by contractor (Form XIII) – Rule 74
9. Copy of Employment Card (Form XIV) - Rule 76
10. Copy of Application for employment, appointment letter issued by contractor to his workers.
11. Copy of Insurance coverage act covering DFPCL, as work place, and for the no. of persons to be deployed. The nature of work in the policy should be the same as per the work order issued by DFPCL.
12. Medical Examination and fitness reports in respect of all the contract labours from the designated/specified medical officers.
13. Safety training completion certificate valid for the date.(validity of certificate – six months from the date of training).

If the job is subcontracted then no objection certificate from Contract Cell of DFPCL regarding subcontracting the work/ work order issued to subcontractor by the main contractor and all the documents mentioned at Sr. No.1 to 12 are also required in respect of the subcontractor.

(B) Procedure to be followed by the contractors during the work period & documents / Registers / Challans are to be maintaining & photo copies of the same should be submitted to HR Department for verification on monthly basis on or before 28th of every month.

- 1) Wage disbursement: Minimum wages as notified by State Govt. from time to time are required to paid to the workers.
- 2) Monthly wage to all contract labours as per their actual attendance to be paid on or before 7th Day of every month in presence of authorized person from DFPCL. Wage slip to all contractors labours are to be issued during the disbursement of wages.
- 3) PF is required to be deducted in respect of all the contract labors and deposited with PF authorities by 15th Day of the month and receipt of the same to be submitted with DFPCL.
- 4) ESIC is required to be deducted in respect of all the contract labours and deposited with concern authorities by 21st day of the month and receipt of the same to be submitted with DFPCL.
- 5) Labour Welfare Fund is required to be deducted in respect of all the contract labours and deposited with concern authorities for the wages of June & December of every year within stipulated time and receipt of the same to be submitted with DFPCL.
- 6) Professional Tax is required to be deducted in respect of all the contract labours and deposited with concern authorities as per act and receipt of the same to be submitted with DFPCL.
- 7) Following records under Contract Labour (R&A) Act & other acts will also be verified by Contract Labour Cell:
 1. Wage Register in form XVII. (under the C.L Act)
 2. Muster Roll in Form XVI (under the C.L Act)
 3. Register of deductions (under the C.L Act)
 4. Register of Overtime (under the C.L Act)
 5. Register of Fines (under the C.L Act)
 6. Register of advances (under the C.L Act)
 7. Bonus Register in Form C (under the Payment of Bonus Act)
 8. Leave register in form 20 (under the Factories Act)
- 8) Copy of all the work orders (first two pages only -applicable only if not submitted earlier) for which clearance certificate is sought for.

9) Copy of Monthly Wage Register.

10) Copy of monthly PF challan along with receipted copy of monthly PF returns i.e. Form 12A, Form 5 and Form 10.

11) Site wise breakup of PF: If contractor is working for various other companies then the site wise breakup of Monthly PF challan/returns.

12) Copy of Labour License (if not submitted earlier).

13) In case work period is February/March, then the receipted copy of Annual PF return for that year is required.

14) Inspection report of PF and Labour authority.

Contractor should ensure that, he has complied all statutory compliances as per above said acts for that particular Month before raising wage bill. DFPCL has right to hold the bill for any particular month if the Contractor has not complied with the mandatory statutory compliances.

(D) HOUSEKEEPING:-

Contractor shall do housekeeping and shall remove all unwanted materials from the work site immediately after completion of work. Housekeeping shall also be done in between the work to keep the work area clean & tidy. 25% of bill value will be deducted if housekeeping is not done properly. Use of water shall be done economically and will not waste or drain unnecessarily. Use of water shall be done economically and will not waste or drain unnecessarily.

(E) ASSIGNMENT OR SUB-LETTING OF CONTRACT:

The Contractor shall not assign or sub-let the Contract or any part thereof or allow any person to become interested therein in any manner whatsoever without the previous consent in writing of DFPCL. Any breach of this condition shall entitle DFPCL to take such steps as may be necessary and also terminate Contract. Such termination shall also render the Contractor liable for payment to DFPCL in respect of any loss or damage arising or ensuing from such cancellation. The permitted subletting or work by the Contractor shall not establish any contractual relationship between the sub-contractor and DFPCL and shall not release the Contractor of any responsibility under the Contract.

(F) CONTRACTOR TO BE LIABLE FOR ALL THE TAXES ETC.-

The Contractor shall be liable to pay all the taxes payable as per the statute and made applicable from time to time by the concerned authority. DFPCL shall not be responsible for the same.

(G) INDEMNITY

Without prejudice to any other provisions in these conditions, the Contractor shall be bound to keep DFPCL or any representative or employee of DFPCL fully indemnified against any action, claim or

proceedings under the provisions of any rules, regulations, bye-laws, notifications, directions or order having the force of law.

The Contractor in contravention of such provisions etc., for the infringement or violation thereof in the course of the execution or completion of the work under the Contract and if, as a result of any such action, claim or proceedings, the Contractor or such representative of the Contractor, as the case may be, adjudged to be liable to any penalties or to pay any penalties or to pay any compensation, such liability, the Contractor and if, DFPCL has to take-over the liability, DFPCL shall deduct all amounts arising out of such liabilities from the Security Deposit of the Contractor or from any other amount due and payable by DFPCL to the Contractor under this Contract or any other Contract and without prejudice to any other legal remedy available to DFPCL

(H) CONTRACTOR TO COMPLY WITH ALL LAWS ETC. -

The vendor shall be responsible to ensure compliance with all Central and State Laws as well as the Rules, Regulations, Bye-laws and Orders of the Local Authorities and Statutory Bodies as may be in force from time to time. The Tenderer/ Vendor shall give to the statutory bodies, local authorities, police and other relevant authorities all such notices etc. as may be required by law and obtain all requisite Licenses and pay all fees, Duties, Taxes, charges etc. in connection therewith as may be livable on account of his operations involved under this Contract.

The Tenderer/ Vendor shall make good at his own cost any damage to the property of the Company or any other body, persons, local authorities etc due to or arising from operations involved under this Contract and the Company shall have the right to recover the cost of damage from dues payable from the Bank Guarantee or Security Deposit of the Tenderer/ Vendor.

(I) DEDCUTION IF NON-COMPLIANCE OBSERVED -

If Company's job-controller observes non-compliance by the Contractor in complying with provisions of labour statutes and specific Acts relevant to the Contract, Company shall retain double the value of the non-compliance amount taking into consideration interest, penalty and dues. In case the Company is forced to pay the dues, along with interest and penalty, due to failure of the Contractor, the Company shall be at liberty to recover such amount or any part thereof by deducting it from the Security Deposit or from any sum due by the Company to the Contractor whether under this Contract or otherwise.

(J) CONFIDENTIALITY -

Both during the continuance of this Agreement and 1 (one) year after termination of this Agreement, Vendor and/or his employees/ personnel shall keep all information, such as specifications, technical information, business data and other confidential information under this Agreement strictly confidential and shall not. Disclose it to any third party or Use it for other purpose than to perform its obligations under this Agreement. Tenderer/ Vendor and/or personnel may disclose the information to an employee of Vendor, or a government agency or other regulating authority

But only insofar as this is necessary either to carry out its duties under this Agreement or comply with any existing law, and under intimation to "Company". Where sub clause (b) applies Vendor and/or personnel shall ensure that the person who receives the information keeps it confidential and does not use it for any unauthorized purpose.

(K) RELATIONSHIP -

Each party understands that they are independent entities and this Agreement does not make it, its/ his employees, associates or agents, the legal representatives of the other party for any purpose whatsoever. Either party has express or implied right or authority to assume or to undertake any obligation in respect of and on behalf of or in the name of the other party or to bind the other party in any manner in respect of any transaction, except the present agreement.

(L) WAIVER -

The failure of either party to enforce at any time any of the provisions of this agreement shall not be considered to be a waiver of the right of such a party thereafter to enforce each and every provision.

(M) ENTIRE AGREEMENT -

This Agreement supersedes all oral and written representations and agreements between the parties, including, but not limited to any earlier agreement relating to the subject matter thereof and/or any other agreement between the parties in relation to the subject matter thereof.

(N) AMENDMENT -

The parties to this Agreement may add, delete, amend or alter all or any of the terms & conditions of this Agreement as mutually agreed from time to time and such modifications and changes shall not be effective until the same are in writing and duly signed by the authorized representatives of both the parties.

(O) DECLARATION OF TENDERERS/ CONTRACTORS RELATION WITH DFPCL EMPLOYEE(S):

Should a Tenderers/ Contractors have a relation or in the case of a firm, one or more of its partners a relation or relations employed in STL or in case of company any of its official or relations employed in STL, the authority inviting tenders shall be informed in writing of the fact at the time of submission of the tender. If so, the name, designation, department and Employee Number of such employees be indicated failing which STL may in its sole discretion reject the tender or rescind the contract. If any ex-employee(s) of STL is/ are employed, with the Tenderers/ Contractors, name, designation, department and employee number of such employee(s) be indicated and if any ex-employee(s) of STL is/ are employed after acceptance of tender, the said particulars shall also be intimated immediately in writing to STL from time to time. If the Tenderer/ Supplier fails to inform the same, STL shall at sole discretion may reject the tender or rescind the contract.

Locations of the jobs Locations of the jobs:

- 1a) All types of Miscellaneous str. related to plant building/structure maintenance/preventive work AT stl plant Complex.
- 1b) ANP plant drum platforms repairs / replacement with staircases , hand railing, modifications etc complete.
- 1c) Structural modification works
- 1d) Staircase for Take up pulley
- 1e) Maintenance of aluminum sheets at required locations
- 1f) Proposed sheds using brackets in stores

Special Note :

- 1 All fabrication items are inclusive of making holes by drill machines and finishing etc complete.
- 2 Wherever, the instructions are given in writing by the Engineer in charge, there only scaffolding item is to be executed and will be paid.
- 3 Contractor shall depute at least one Supervisor to look after the site continuously. Apart from the above, Contractor on his own shall visit the site at least once in a week for progress review and site management.
- 4) During the emergency at odd hours during night/Sunday/Holidays manpower, labor and materials shall be arranged by the contractor at no extra cost.
- 5) The Contractor shall conserve all safety norms and also ensure that no child labour are allowed within plant premises.
- 6) Contractor shall observe all safety norms, safety permits as per Safety Dept. procedure
- 7) Requirement of structural steel shall be supplied by STL free of cost. But loading and unloading of /carting from Stores to work site shall be carried out by the contractor at his own cost.
- 9) Reconciliation of structural steel.
- 10) The Contractor will submit reconciliation statement for all steel after completion of the job for this purpose the following shall be considered.
 - A) Structural Steel (+) Plus /(-) Minus 5% wastage i.e. 1% invisible wastage plus 4% cut off surplus.
 - e) Contractor shall return all cut-off surplus to STL
In case of any short fall of steel, the cost of the same shall be recovered @ 125% of the latest purchased value for that item. Structural steel section +/- 2 M Length and 2 M² area of MS plate shall be considered good. STL PLANT SCOPE OF SUPPLY:-
 3. All required Drawings and details - free of charge.
 4. Water & Electricity - free of charge.
 5. Place for making temporary office shed at site.
 6. Required Structural steel :- Free of charge from STL PLANT CONTRACTOR'S SCOPE OF SUPPLY:-
 - 1) All tools, tackles, equipment's, material, consumables including Tarpaulins, Dewatering Pumps, Mech. Vibrator and Concrete Mixer.
 - 2) Competent Dewatering Pumps, Mech. Vibrator and Concrete Mixer
 - .2) Competent manpower to successfully complete the job.
 - 3) To & fro transportation of Manpower.
 - 4) Any other other item required for satisfactory Completion of the job.
 - 5) Total cleaning of other site after completion of the entire

Schedule of penalties for safety violations

Use of PPE is mandatory and non-compliance shall be viewed seriously. Punitive actions including financial penalty may be imposed for safety violations

- 1 Type of violation-Supervisor found at site without having undergone safety induction training**
First Time-Rs.50/- per employee
Repetitions-Rs.100/- Per employee
Frequent Safety violations-Rs.100/- Per employee
- 2 Type of violation-Employee found without using required safety equipment**
First Time-Rs.50/- per employee
Repetitions-Rs.100/- Per employee
Frequent Safety violations-Rs.100/- Per employee + warning letter
- 3 Type of violation-Employee found without safety belt or without anchoring the safety line at height**
First Time-Rs.100/- per employee
Repetitions-Rs.200/- per employee
Frequent Safety violations-Rs.200/- Per employee + warning letter
- 4 Type of violation-Using defective equipment (Tools&Tackles) at site having potential for accident/fire**
First Time-Rs.500/-each Observation
Repetitions-Rs.1000/-each Observation
Frequent Safety violations-Rs.2000/-each Observation + warning letter
- 5 Type of violation-Non-compliance of HSE&F procedures/standard practises**
First Time-Upto
Rs.500/- Repetitions-
Upto Rs.1000/-
Frequent Safety violations-Review for de-listing
- 6 Type of violation-Carrying out job in an unsafe manner having potential for serious consequences e.g. fall accident, damage to property electrocution etc.**

First Time-Rs.1000/-each observation
Repetitions-Rs.2000/-each observation
Frequent Safety violations--Review for de-listing

7 Type of violation-Medical treatment injury

First Time--Upto Rs.500/
Repetitions-Warning letter
Frequent Safety violations--Review for delisting

8 Type of violation-Lost time accident

First Time-Warning letter
Repetitions-Review for de-listing the contractor from approved list

9 Type of violation-Fatal Accident

First Time-Review for de-listing the contractor from approved list.

Type of violation- Misbehavior /Sleeping in the premises

First Time-- Rs.500/ - each observation
Repetitions- Rs 1000/- each observation
Frequent violations--Review for delisting

2. WORKING_HOURS:

Normal working time shall be same as the general shift timing of the respective sites. This will be 8 working hours excluding lunch time. However based on the job requirement during the planned /unplanned shutdown/ emergencies or as per plant requirement and instructions of EIC, contractor shall work beyond normal working hours also. No separate / additional compensation shall be payable for the same. (In such cases the contractor has to work as and when required without any percentage increase on SOR.)

3 MOBILIZATION

Contractor shall arrange for necessary materials, workmen and supervision to start the work within 48 hours of instruction from EIC. Incase of emergency or shutdown, contractor shall mobilize all required resources and start the work within 24 hours of instruction of EIC.

Contractor shall initiate gate pass request to EIC, get it counter signed by P&A/IR/Contract Cell and then submit to security in advance as required to mobilize manpower.

4. JOB COMPLETION TIME

For individual works from time to time as and when need arises, separate intimations shall be issued from individual plants/ EIC. Contractor shall ensure mobilization of all required resources and completion of the job including dismantling, etc. as per EIC instructions.

Price Bid Format : Prices to be submitted for regular as well as shutdown jobs.

Line	Service	Short Text	Qty	UOM	Long Text
10	400142	Fab.Erec.structural steel for pipe racks	1	MT	Fabrication, erection of structural steel for pipe racks, purlins, rafters, trusses, staircases, ladder, gangway platform, railing, chequered plate for flooring grating, platforms drains, cable trench, earthing pit, manure covers etc. as per reqmt including shop welding, field welding, bolting, jointing, including all consumables and equipment, machineries at all levels including hoisting and erecting complete as specified and directed. (item includes taking out steel from Stores and return balance steel to Stores).
20	400540	fab./ere stru.steel but from 5 m to 10m	1	MT	<p>Contractor's Scope :</p> <p>1) Fabrication, erection of structural steel for pipe racks, purlins, rafters, trusses, staircases, ladder, gangway platform, railing, hequered plate for flooring grating, platforms drains, cable trench, earthing pit, manure covers etc. as per reqmt including shop welding, field welding, bolting, jointing, including all consumables and equipment, machineries at all levels including hoisting and erecting complete as specified and directed. (item includes taking out steel from Stores and return balance steel to Stores). 2)EXCEPT FOR HEIGHT 5M TO 10M.(v)</p> <p>DFPCL Scope :</p> <p>1) Electricity, water will be provided free of Cost for work inside DFPCL 2) Issuing the permit after complete preparation by Contractor.</p>

30	400541	fab./ere.stru.steel but from 10 m to 20m	1	MT	<p>Contractor's Scope :</p> <p>1)rafters, trusses, staircases, ladder, gangway platform, railing, hequered plate for flooring grating, platforms drains, cable trench, earthing pit, manure covers etc. as per reqmt including shop welding, field welding, bolting, jointing, including all consumables and equipment, machineries at all levels including hoisting and erecting complete as specified and directed. (item includes taking out steel from Stores and return balance steel to Stores). 2)EXCEPT FOR HEIGHT 10 M TO 20M.(v)</p> <p>DFPCL Scope :</p> <p>1) Electricity, water will be provided free of Cost for work inside DFPCL 2) Issuing the permit after complete preparation by Contractor.</p>
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40	400542	fab./ere.stru.steel but from 20 m to 30m	1	MT	<p>Contractor's Scope :</p> <p>1) Rafters, trusses, staircases, ladder, gangway platform, railing, hequered plate for flooring grating, platforms drains, cable trench, earthing pit, manure covers etc. as per reqmt including shop welding, field welding, bolting, jointing, including all consumables and equipment, machineries at all levels including hoisting and erecting complete as specified and directed. (item includes taking out steel from Stores and return balance steel to Stores).</p> <p>2)EXCEPT FOR HEIGHT 20 M TO 30M.(v)</p> <p>DFPCL Scope :</p> <p>1) Electricity, water will be provided free of Cost for work inside DFPCL</p> <p>2) Issuing the permit after complete preparation by Contractor.</p>
50	400143	Prov.hand railing 1.1 mtr height of 40NB	1	RM	<p>Providing hand railing 1.1 mtr height of 40MB verticles. Approx 1.50 m C/C with 32 mm HB MS pipes at top and middle rails including all types of fixtures, bends, elbows etc. as per drawing. All pipes shall be of B class.</p>
60	400144	Supply, fab.& fix.in position GI gratin	1	KG	<p>Supplying, fabricating and fixing in position GI grating for platforms, trenches as per the reqmt including necessary clamps, making notches etc. as per drawings/sketches</p>
70	400145	Gas cutting of existing structural steel	1	MT	<p>complete as directed by engineer incharge. Gas cutting of existing structural steel sections as per requirement or reusing the old structure / returning structural steels to stores as directed by Engineer Incharge.</p>

80	400146	Supply & fixing anchor fasteners 12mm d	1	EA	Anchor Fasteners : supplying and fixing anchor fasteners to the RCC columns, beams, slabs a masonry walls at any elevation including necessary scaffolding and drilling tools etc.
90	400147	Supply & fixing anchor fasteners 16mm d	1	EA	Anchor Fasteners : supplying and fixing anchor fasteners to the RCC columns, beams, slabs a masonry walls at any elevation including necessary scaffolding and drilling tools etc.
100	400148	Supply & fixing anchor fasteners 20mm d	1	EA	Anchor Fasteners : supplying and fixing anchor fasteners to the RCC columns, beams, slabs a masonry walls at any elevation including necessary scaffolding and drilling tools etc.
110	400149	Supply & fixing anchor fasteners 25mm d	1	EA	Anchor Fasteners : supplying and fixing anchor fasteners to the RCC columns, beams, slabs a masonry walls at any elevation including necessary scaffolding and drilling tools etc.
120	400151	P & F corrugated A.C sheets for roof	1	M2	Providing & fixing A.C corrugated sheets for roof of Everest make including cutting to reqd. size, hoisting and fixing at all levels with J/L seam bolts, 8mm dia nuts and bolts, GI v/s and bitumen v/s with necessary scaffolding complete as per specification as directed.
130	400152	P & F A.C sheets with side cladding	1	M2	Providing & fixing A.C corrugated sheets for roof of Everest make including cutting to reqd. size, hoisting and fixing at all levels with J/L seam bolts, 8mm dia nuts and bolts, GI v/s and bitumen v/s with necessary scaffolding complete as per specification as directed. (But with side cladding)

140	400160	P&F A.C sheets ridges in pairs	1	RM	Providing & fixing A.C corrugated sheets for roof of Everest make including cutting to reqd. size, hoisting and fixing at all levels with J/L seam bolts, 8mm dia nuts and bolts, GI v/s and bitumen v/s with necessary scaffolding complete as per specification as directed. (But with plain A.C. Ridges in pairs)
150	400161	P&F 14g GI sheets	1	M2	Providing & fixing A.C corrugated sheets for roof of Everest make including cutting to reqd. size, hoisting and fixing at all levels with J/L seam bolts, 8mm dia nuts and bolts, GI v/s and bitumen v/s with necessary scaffolding complete as per specification as directed. (But for 14g GI sheets)
160	400502	P & F 0.5 mm Galvalume sheets for roof	1	M2	Contractor's Scope : 1) providing and fixing 0.5mm galvaume sheet for roof 2) item is including all fitting like hook . Self driven s.s screw 3) item is including scaffolding and necessary arrangenent like safety net 4) item is applicable for all height 5) galvaume sheet of make tata/ jindal/cril DFPCL Scope : 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.

170	400503	p/f 0.5 mm Galvalume sheets for cladding	1	M2	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) providing and fixing 0.5mm galvaume sheet for clidding 2) item is including all fitting like hook . Self driven s.s screw 3) item is including scaffolding and necessary arrangenent like safety net 4) item is applicable for all height 5) galvaume sheet of make tata/ jindal/cril <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.
180	400504	p/f 150mm precoated sheet gutter	1	M2	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) providing and fixing precoated sheet for gutter 150mm 2) item is including all fitting like hook . Self driven s.s screw 3) item is including scaffolding and necessary arrangenent like safety net 4) item is applicable for all height 5) precoated sheet of make jindal or equvalant <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.

190	400380	Pro,fix galv.chicken wire mesh12x12x24mm	1	M2	Providing and fixing in position approved galvanised chicken wire mesh 12mmx12mmx24mm guage at junction of masonry and concrete surfaces as directed for use in interior plastering including cutting, wastage and overlaps complete as per specification and as directed by owner/ consultant.
200	400505	p/f 100 mm pvc rain water pipe with fitt	1	M	Contractor's Scope : 1) providing and fixing pvc rain water pipe 100mm dia. 2) item is including all fitting like hook . Clamp 3) item is including scaffolding and necessary arrangenent like safety net 4) item is applicable for all height DFPCL Scope : 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.
210	400506	p/f 150 mm pvc rain water pipe with fitt	1	M	Contractor's Scope : 1) providing and fixing pvc rain water pipe 150mm dia. 2) item is including all fitting like hook . Clamp 3) item is including scaffolding and necessary arrangenent like safety net 4) item is applicable for all height DFPCL Scope : 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.

220	400039	Making metal scaffolding with pipe	1	M3	<p>SCAFFOLDING : Making scaffolding as per requirement and DFPCL's safety standard with contractors material (including pipes, scaffolding, clamp, bracings and binding materials and platforms with wooden planks) and fixing properly as per DFPCL' s safety standards for repair of RCC ceiling, beams, columns, walls etc.</p> <p>Payment shall be paid in m3 for any height with bottom of the scaffolding to be considered as the floor level.</p>
230	400302	Fabrication of MS clamp	1	EA	<p>Providing MS clamp fabrication for PVC pipe duct for fume hood exhaust.</p>
240	400507	p/f aluminium turbow ventilator	1	EA	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) P/F turbin roof air ventilator size- 24" with FRP base 2) parts m.o.c. fine aluminium top cover s.s. bottom ring s.s , main shft s.s support s.s and base frp. 3) item is including all fitting like hook . Clamp 4) item is including scaffolding and necessary arrangement like safety net 5) item is applicable for all height <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.

250	400431	Prov.& apply str.PU paint with primer	1	M2	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) Prov. & Applying 1 Coat of Primer & 2 Coats of high built Polyurathane Paint 2) Surface preparation by Mechanical cleaning using Sand Paper, Grinder, Etc. Complete. 3) Thickness of primer coat should be 90 microns minimum. 4) Thickness of each coat of Paint should be 40 microns. 5) Make of paint should be Berger, Asian or Nerolac with approved Shade. 6) Necessary permits to be taken & safety rules & regulations must be followed. <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.
260	400064	Fixing insert plates, bolts, pipes	1	KG	Fixing insert plates, bolts, pipes etc. in position as required and grouting the same in the concrete as directed.
270	400097	P&F MS doors (MS sheet both sides)	1	M2	<p>Providing and fixing MS doors single and double leaf of approved make with all necessary fixtures and fastenings including MS 50x50x6 angle frame and 40x40x6 shutter frame with 2mm thick MS plate fixed oneside including all fittings and fixtures as specified and directed, painting with 2 coats of approved paint over a coat of primer etc. complete as specified and directed, but MS sheet is provided on both sides.</p>
280	400098	Taking down Door/ Window/ Ventilator	1	M2	Taking down carefully existing wooden/steel/aluminium door/window/ ventilator from walls without taking off joinery from frame and returning to Stores, as directed.

290	400101	Repairs MS doors/window using aldrop	1	EA	Repairing of existing MS doors / MS windows by replacing following fixtures including removal and refixing of MS doors / windows.
300	400102	Repairs MS doors/window using handle	1	EA	Repairing of existing MS doors / MS windows by replacing following fixtures including removal and refixing of MS doors / windows.
310	400103	Repairs MS doors/window using hinges	1	EA	Repairing of existing MS doors / MS windows by replacing following fixtures including removal and refixing of MS doors / windows.
320	400117	Servicing rolling shutter	1	EA	Servicing roller shutter for each operation work including opening, refixing top cover, gear box cleaning, oiling, greasing etc. of any size complete as directed.
330	400118	Rem & repl. of Blades 18 G	1	RM	Removing and replacing of damaged parts of rolling shutters.
340	400119	Rem & repl. of Bottom rails	1	RM	Removing and replacing of damaged parts of rolling shutters.
350	400120	Rem & repl. of side guide	1	RM	Removing and replacing of damaged parts of rolling shutters.
360	400122	Rem & repl. of spring	1	EA	Removing and replacing of damaged parts of rolling shutters.
370	400123	Rem & repl. of spring bigger shutter	1	EA	Removing and replacing of damaged parts of rolling shutters.
380	400124	Rem & repl. of gear box connecting rod	1	EA	Removing and replacing of damaged parts of rolling shutters.
390	400125	Rem & repl. shaft 80mm dia biger shutter	1	RM	Removing and replacing of damaged parts of rolling shutters.
400	400132	Prov. MS grills over windows/ventillator	1	M2	Providing MS grills over windows/ventillators made out of MS flats/bars as drawing and design

410	400507	p/f aluminium turbow ventilator	1	EA	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) P/F turbin roof air ventilator size- 24" with FRP base 2) parts m.o.c. fine aluminium top cover s.s. bottom ring s.s , main shft s.s support s.s and base frp. 3) item is including all fitting like hook . Clamp 4) item is including scaffolding and necessary arrangenent like safety net 5) item is applicable for all height <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electricity, water will be provided free of Cost for work inside DFPCL premises. 2) Issuing the permit after complete preparation by Contractor.
420	400089	Prov. & fixing push type rolling shutter		M2	<p>Providing & fixing rolling shutters fabricated from 18gauge steel laths with side guides, bottom rail, brackets, door suspension shaft, rolling spring, locking arrangement and housing box at the top including all surface painted with 2 coats of approved oil or aluminium paint over coat of primer including all fittings and fixtures with tested springs.Push type rolling shutter</p>
430	400090	Prov. & fixing mech. Gear with handle		EA	<p>Providing & fixing rolling shutters fabricated from 18gauge steel laths with side guides, bottom rail, brackets, door suspension shaft, rolling spring, locking arrangement and housing box at the top including all surface painted with 2 coats of approved oil or aluminium paint over coat of primer including all fittings and fixtures with tested springs.Extra for mech.gear with handle</p>

440	400190	P&F galvanised chain link 12 G.		M2	<p>Providing & fixing galvanised chain link fencing made out of following gauge wire diamond square of 50mm thk on MS angles 65x65x6 with the help of flats of 25mm x 3mm chain link fencing shall be held tight by means of 3 horizontal wires of 4mm thk. MS angles, concrete for pedestals etc. shall be paid seperately as per structural steel rate and concrete rate. Steel shall be supplied free of cost.</p>
450	400573	Prov. & Fixing of MS Chain		KG	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) Prov. & Fixing MS Chain as per requirement. 2) The chain should be welded either at one end or both ends to a hook as required by job coordinator. 3) The hook's to be provided shall be paid additionally & will also be in contractor's scope. <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Issuing the required safety permits for doing the job at location subject to all preparations by Contractor.
460	400121	Rem & repl. of top covers 20 g		RM	Removing and replacing of damaged parts of rolling shutters.

470	400599	Prov., Fab.,Erec.struct. steel(0 to 6)m	MT	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) Providing, fabricating, erecting of Structural Steel for pipe rack, purlins , rafters, trusses, as per requirement. 2) Staircase, ladders, platforms, trench covers, drain covers, etc, are also included in item . 3) The job is inclusive of Shop welding, Field welding, Bolting , Jointing, complete. 4) The job is inclusive of all equipments, consumables & machinaries. <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electric supply & Water will be provided free of cost for works within company premises. <p>SAFETY PRECAUTIONS</p> <p>The contractor shall follow safety rules & regulations, safety procedures as per the safety standards and comply with the safety requirements.</p> <p>The contractor is required to deploy persons for specific jobs who are trained and skilled in particular trade and well familiar with hazards and safety precautions.</p> <p>The site staff and workers of the contractors are required to undergo safety orientation before they are assigned work at site. No person shall be allowed at work site without safety orientation.</p> <p>The contractor shall ensure that any time during the performance of the work his personnel are fit to execute the tasks assigned and are not under the influence of any alcoholic liquor, drug or other intoxicating substances.</p> <p>"The contractor shall provide personal protective equipment as specified to it's staff and workmen such as, safety helmets, safety shoes, safety goggles, ear plugs, hand gloves, safety harness / belts, overalls, gum boots etc. and other work equipment as required for safe execution of work at his cost. Special PPEs/ safety appliances, if required for any job as mentioned below job may be provided by the company on chargeable / returnable basis (cost of repair or damage as a result of mishandling will be charged from the contractor)."</p> <p>WORKINGHOURS</p> <p>"Normal working time shall be same as the</p>
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general shift timing of the respective sites. This will be 8 working hours excluding lunch time. However based on the job requirement during the planned /unplanned shutdown/ emergencies or as per plant requirement and instructions of EIC, contractor shall work beyond normal working hours also. No separate / additional compensation shall be payable for the same."

MOBILIZATION

Contractor shall arrange for necessary materials, workmen and supervision to start the work within 48 hours of instruction from EIC. In case of emergency or shutdown, contractor shall mobilize all required resources and start the work within 24 hours of instruction of EIC. To & fro transportation of the equipment shall be arranged by contractor. However mobile crane/tractor, EOT/ HOT facilities, if required for loading/unloading supply of slings and movement of the machine at site shall be provided by Company, free of charge. However actual activities of loading/ unloading, internal shifting of machines shall have to be done by contractor's manpower.

HOUSEKEEPING

It is the responsibility of the contractor to ensure good housekeeping at work site. The scrap debris, unwanted material etc. shall be removed frequently from the work place to avoid accident and work area shall be kept tidy. Gangways shall be kept clear of obstructions. Contractor shall deploy dedicated personnel for housekeeping.

JOB COMPLETION TIME

The total contract duration is as specified in the contract. However for individual works from time to time as and when need arises, separate intimations shall be issued from individual plants/ EIC. Contractor shall ensure mobilization of all required resources and completion of the job including dismantling, etc. as per EIC instructions.

480	400600	Prov., Fab.,Erec.struct. steel(6 to 12)	MT	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) Providing, fabricating, erecting of Structural Steel for pipe rack, purlins , rafters, trusses, as per requirement. 2) Staircase, ladders, platforms, trench covers, drain covers, etc, are also included in item . 3) The job is inclusive of Shop welding, Field welding, Bolting , Jointing, complete. 4) The job is inclusive of all equipments, consumables & machinaries. <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electric supply & Water will be provided free of cost for works within company premises. <p>SAFETY PRECAUTIONS</p> <p>The contractor shall follow safety rules & regulations, safety procedures as per the safety standards and comply with the safety requirements.</p> <p>The contractor is required to deploy persons for specific jobs who are trained and skilled in particular trade and well familiar with hazards and safety precautions.</p> <p>The site staff and workers of the contractors are required to undergo safety orientation before they are assigned work at site. No person shall be allowed at work site without safety orientation.</p> <p>The contractor shall ensure that any time during the performance of the work his personnel are fit to execute the tasks assigned and are not under the influence of any alcoholic liquor, drug or other intoxicating substances.</p> <p>"The contractor shall provide personal protective equipment as specified to it's staff and workmen such as, safety helmets, safety shoes, safety goggles, ear plugs, hand gloves, safety harness / belts, overalls, gum boots etc. and other work equipment as required for safe execution of work at his cost. Special PPEs/ safety appliances, if required for any job as mentioned below job may be provided by the company on chargeable / returnable basis (cost of repair or damage as a result of mishandling will be charged from the contractor)."</p> <p>WORKINGHOURS</p> <p>"Normal working time shall be same as the</p>
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490	400601	Prov., Fab,Erec.struct. steel(12 to 18)m	MT	<p>Contractor's Scope :</p> <ol style="list-style-type: none"> 1) Providing, fabricating, erecting of Structural Steel for pipe rack, purlins , rafters, trusses, as per requirement. 2) Staircase, ladders, platforms, trench covers, drain covers, etc, are also included in item . 3) The job is inclusive of Shop welding, Field welding, Bolting , Jointing, complete. 4) The job is inclusive of all equipments, consumables & machinaries. <p>DFPCL Scope :</p> <ol style="list-style-type: none"> 1) Electric supply & Water will be provided free of cost for works within company premises. <p>SAFETY PRECAUTIONS</p> <p>The contractor shall follow safety rules & regulations, safety procedures as per the safety standards and comply with the safety requirements.</p> <p>The contractor is required to deploy persons for specific jobs who are trained and skilled in particular trade and well familiar with hazards and safety precautions.</p> <p>The site staff and workers of the contractors are required to undergo safety orientation before they are assigned work at site. No person shall be allowed at work site without safety orientation.</p> <p>The contractor shall ensure that any time during the performance of the work his personnel are fit to execute the tasks assigned and are not under the influence of any alcoholic liquor, drug or other intoxicating substances.</p> <p>"The contractor shall provide personal protective equipment as specified to it's staff and workmen such as, safety helmets, safety shoes, safety goggles, ear plugs, hand gloves, safety harness / belts, overalls, gum boots etc. and other work equipment as required for safe execution of work at his cost. Special PPEs/ safety appliances, if required for any job as mentioned below job may be provided by the company on chargeable / returnable basis (cost of repair or damage as a result of mishandling will be charged from the contractor)."</p> <p>WORKINGHOURS</p> <p>"Normal working time shall be same as the</p>
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500		Only Removal of Sheets (all types)	1	M2	
510		Only Fixing of Sheets (all types)	1	M2	

520		Prov. & Fix. 2 mm thk Polycarbonate sheet	1	M2	
530		Rep.of M.S.Gates (cutting,welding, straight)	1	M2	
540		Removal of existing Rolling Shutter	1	M2	
550		P & F 600 mm dia. G.I. Concertina fencing	1	Rmt	
560		Prov. & Fix. G.I. 'C' Class pipe Gates	1	M2	
570		P & F 0.90 mm thk Aluminium Sheets - Roof	1	M2	
580		P & F 0.90 mm thk Aluminium Sheets - Cladd.	1	M2	
590		P & F PVC half round gutter with clamps	1	Rmt	
600		Supply of Hydra	1	Hrs	
610		Fab. & Erect. Of Struct. Steel 30 m & above	1	MT	

Scaffolding/hydra/ Crane will be provided by DFPCL, wherever not mentioned in above scope.

The services of Fabricator, Welder, Rigger, and Helper which are mentioned in this tender shall be used for other services than the specifically mentioned in this tender.

Commercial Terms and Conditions

1. Mobilization: Within 15 days from the date of receipt of PO/ email confirmation.
2. Payment Terms: Monthly one (Running Bill) Bill within 45 days which is to be certified by our job coordinator.
3. The contract is on value basis. The estimated value of contract will be approximately 70 lacs.
4. The Contract will be awarded on L1 basis.
5. The payment will be made through RTGS. The Bankers details to be provided by the bidder along with offer.
6. Validity of the contract: 2 Years from the date of receipt of PO .The contract may be extended by another 3 months with the same rates if the contract value is not fully utilized. Even after extension of the contract if the value still not fully utilized then the contract will be terminated by DFPCL.
7. Taxes and Duties: Taxes and duties will be paid by DFPCL as per government notifications
8. Security Deposit: 10% of basic order value will be retained by DFPCL or equal amount of Bank Guarantee will be submitted by the contractor valid till the completion of the contract and certified by our technical team.
9. FORCE MAJEURE CONDITION:
The term force Majeure as employed herein shall mean acts of God, War, Revolt, Terrorist Act , Accident , Fire, Flood and Acts and Regulations of respective Governments, authorities. Upon occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing within 72 hours, the full particulars and satisfactory evidence support of his claim. Time for purpose_ of the relative obligations suspended by the force majeure shall then stand extended by the period of delay, which is directly caused by force majeure event.
10. Jurisdiction :
The Court at Panvel, India only shall have Jurisdiction to deal with and decide any legal matter whatsoever arising out of this Tender order.
11. ARBITRATION :
All disputes or differences whatsoever arising, between the parties out of or relating to the supply or effect of this order or the breach thereof shall be referred to Sole Arbitration to be nominated by DFPCL & the Contractor/ Tenderer mutually in accordance with Arbitration and Conciliation Act, 1996 , rules & amendments carried out from time to time. The award passed in

pursuance thereof shall be binding on the parties. Arbitration sitting shall be at Mumbai/ Panvel and the proceedings shall be conducted in English. The cost of arbitration shall be shared equally by the parties.

12 Termination:

- A. The Contract/ Tender can be terminated by either party i.e. DFPCL or the Contractor/ Tenderer, after giving three (3) month's notice to the other party. However, DFPCL reserves the right to terminate the contract without giving any notice in case of the Contractor commits breach of any of the terms of the contract. DFPCL's decision in such a situation shall be final and binding on the Contractor/ Tenderer without any objection or resistance.
- B. On termination of the contract, the Contractor/ Tenderer will hand over all the equipment's/ furniture/ article etc. supplied by DFPCL (if any) in good working condition back to DFPCL except normal wear and tear.
- C. If the successful bidder/ Contractor withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the date of taking over charge /Job contract, DFPCL reserves the right to terminate the contract without giving any notice and initiate appropriate necessary action in the matter for making alternate arrangements. The Contractor shall continue till such time DFPCL finds alternative arrangement.
- D. In case it is found that any information furnished by the Tenderer/ Vendor/ Supplier is false or incorrect, the Company at its sole discretion may terminate the Contract/ Order without giving any notice. The Company shall reserve its right to seek appropriate damages from the Tenderer/ Vendor/ Supplier.
Any loss incurred by the Company in this respect will be on the Tenderer/ Vendor/ Supplier.

13 Job Controller – Mr. Manish Pandit of DFPCL shall be the job controller.

14) The rates quoted by the Contractor shall remain firm till the completion of contract period and also during extended period if any. No escalation on any other ground shall be allowed.

(On Contractor's letterhead)

DETAILS OF BLACKLISTING / DISQUALIFICATION / FORFEITURE OF B.G. / S.D.

1) Whether your Firm/Company is blacklisted by DFPCL or any other Public Sector / Govt. / Quasi-Govt Organisation / any other client : **Yes / No.** If yes please mention details.

2) Whether your Contract was terminated before expiry of Contract period or Security Deposit / E.M.D forfeited by our Company or any other Public Sector/Govt./Quasi Govt Organization / Any other client : **Yes / No.** If yes please mention details.

3) Whether Proprietor/Partner/Director (as applicable) has been prosecuted by any judicial court for any criminal breach of trust : **Yes / No.** If yes please mention details.

(Signature of the Contractor & Seal)

(On Contractor's letterhead)

INFRASTRUCTURE / RESOURCES :

1. Total number of resources employed : _____
2. No. of branch offices : _____ (details of address, Telephone No..
Fax No. etc.)
3. No. of FMS Contracts engaged in Mumbai with Avg value of Contract:

(Signature of the Contractor & Seal)

(On Contractor's letterhead)

GENERAL INFORMATION :

1. Name & address of the Tenderers Firm / Company : _____
2. Office Telephone No. : _____
3. Office Fax No. : _____
4. Year of Establishment : _____
5. Constitution of the Firm : Proprietorship/Partnership/ Pvt. Ltd./ Pub Ltd. Co./Co-operative .
6. Name, Address of Partner / Directors : _____
7. Name of contact person : _____
8. Telephone no. of contact person: Office _____
Residence _____
Mobile _____
9. Name & Designation of Authorised Signatory : _____
10. Details of sister concerns
 - a) Name & Address:
 - b) Activities engaged in by Sister Concern:
 - c) Names, Addresses & Telephone Nos. of Proprietors/Directors/Partners of Sister concerns.